

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**MAY 16, 2023**

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Chelsey Loeffers, Public Health Administrator; Clay Myers, Sheriff; Dan Carlson, CDS Director; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Darren Higashiyama, Chief Deputy; Ben Kokjer, Chief Deputy; Chris Whitsett, Chief Deputy; Arden Thomas, Water Resource Manager; Josh Fredrickson, Engineer; Kady Porterfield, Event Center Director; Neil Caulkins, Chief Civil Deputy; Brian Carlson, Budget & Finance Director; Mandy Buchholz, Office Administrator; Kasey Knutson, Special Programs Coordinator; Kate Johnson, Communicable Disease Coordinator; Jesse Cox, Environmental Health Supervisor; Ed Buntin, Jail Lieutenant; Mark Rickey, Deputy Sheriff; Nate Foster, Patrol Sergeant; and 1 member of the public.

**CALL TO ORDER**

Chairman Wright called the meeting to order.

**PLEDGE OF ALLEGIENCE**

Chairman Wright led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS**

**CERTIFICATE**

**MARK RICKEY RETIREMENT**

**SHERIFF**

The Board of County Commissioners presented a Certificate of Appreciation to Mark Rickey, for his dedicated service and commitment to the citizens of Kittitas County from July 3, 1997, to May 31, 2023.

**APPROVAL OF AGENDA**

Vice-Chairman Wachsmith moved to approve the Agenda, as presented.

**APPROVED**

**6-6-23**

Commissioner Osiadacz seconded. Motion carried 3-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Vice-Chairman Wachsmith moved to approve the Consent Agenda, as presented. Chairman Wright seconded.

Commissioner Osiadacz said she would not be voting in favor of the Consent Agenda, as she would like to have Item O go through a Public Hearing process before consideration of the request.

Chairman Wright moved to amend the motion and to approve the Consent Agenda, with the exception of Item O and to remove it from consideration. Vice-Chairman Wachsmith seconded. Motion carried 3-0.

Motion to amend the Consent Agenda, amending it by removing Item O from consideration carried 3-0.

**MINUTES**

<b>DATE</b>	<b>MINUTES</b>
March 27, 2023	IT Study Session
April 5, 2023	Sheriff Study Session
April 18, 2023	Roslyn City Council Special Meeting
April 24, 2023	IT Study Session
April 26, 2023	Public Health Study Session
May 1, 2023	BOCC Office Admin
May 2, 2023	BOCC Agenda Session
May 2, 2023	2 PM Public Hearing
May 8, 2023	BOCC Office Admin
May 8, 2023	Prosecutor Special Meeting
May 8, 2023	Public Works Study Session

**SET PUBLIC HEARING**

**CDBG GENERAL PURPOSE GRANTS**

**COMMISSIONERS**

Approve Setting a Public Hearing to consider community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG) and receive comments on proposed activities, particularly from lower income persons residing in the Kittitas County area, to be held on Wednesday May 31, 2023, at 10:30 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**CONTRACT**

**WA STATE UNIVERSITY - BROADBAND ACTION TEAM**

**AUDITOR**

Approve a Subcontract between the Washington State University and Kittitas County, for the Washington State Department of Commerce Grant

Award in the amount of \$59,117.00, for the Broadband Action Team Implementation and Support (BAT), from March 1, 2023, through June 14, 2023.

**CHANGE ORDER**

**CONCORD CONSTRUCTION**

**EVENT CENTER**

Approve Change Order No. 003 between Kittitas County and Concord Construction, Inc. in the amount of \$90,923.11, for the Kittitas County Bloom Pavilion Addition project.

**RESOLUTION 2023-083**

**FAIR BOARD BYLAWS**

**EVENT CENTER**

Approve Resolution No. 2023-083, Amending the Changes to the Bylaws of the Kittitas County Fair Board.

**CALL FOR BIDS**

**CLE ELUM TRANSFER STATION SCALES**

**SOLID WASTE**

Approve a Notice of Call for Bids for the Replacement of the Scales at the Cle Elum Transfer Station, located at 50 Number 5 Mine Road, Cle Elum, WA to be accepted until June 1, 2023, at 2:30 p.m. at 205 West 5<sup>th</sup> Avenue Room 108, Ellensburg, WA and to authorize the Clerk to publish said notice.

**CALL FOR BIDS**

**COUNTY OWNED MOBILE HOMES**

**SOLID WASTE**

Approve a Notice of Call for Bids for the removal of County owned mobile homes and structures located at 1200 E. University way, Ellensburg, WA to be accepted until June 1, 2023, at 2:00 p.m. at 205 West 5<sup>th</sup> Avenue Room 108, Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING**

**INTERNATIONAL BUILDING CODES**

**CDS**

Approve Setting a Public Hearing to consider Amending Kittitas County Code Chapter 14.04 and title 20 to Adopt the 2021 International Building Codes with Washington State Amendments and Referenced Standards, to be held on June 6, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Room 109, Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING**

**COUNTY CODE AMENDMENTS**

**CDS**

Approve setting a Public Hearing to consider Amendments to Kittitas County Code Title 9 Parks, Title 12 Roads and Bridges, and title 17 Zoning, Adopting certain City Standards for Developments and Collection of Impact Fees within the City of Ellensburg Urban Growth Area, to be held on June 6, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Room 109, Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING**

**COUNTY CODE AMENDMENTS**

**PUBLIC HEALTH**

Approve Setting a Joint Public Hearing between the Kittitas County Board of Commissioners and the Kittitas County Board of Health, to consider proposed Amendments to Kittitas County Code 13.03 Definitions, 13.20 Well Construction, Reconstruction and Decommissioning Requirements, 13.25 Cistern System, 13.30 Group B Systems, 13.35 Adequate Water Supply Determination, and 13.40 Mitigation and Metering Program, to be held on June 15, 2023, at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**AGREEMENT**

**DEPT. OF SOCIAL & HEALTH SERVICES**

**PUBLIC HEALTH**

Approve Amendment No. 02, to Agreement Number 2163-24876, between the Washington State Department of Social & Health Services, Division of Developmental Disabilities and Kittitas County, increasing the amount of \$89,756.00 for a new maximum of \$1,351,040.00, effective January 1, 2023, through June 30, 2023.

**AGREEMENT**

**HOPESOURCE**

**PUBLIC HEALTH**

Approve a Professional Services Agreement between Kittitas County and HopeSource, to coordinate housing in local hotels/motels and basic needs for individuals and families who are under isolation or quarantine orders due to COVID-19, from October 15, 2022, through October 15, 2023.

**SET PUBLIC HEARING**

**SPEED REDUCTION THOMAS & WILSON CREEK**

**PUBLIC WORKS**

Approve Setting a Public Hearing to consider a Speed Reduction on Thomas Road between Wilson Creek Road and Naneum road and Amend Kittitas County Code Chapter 10.08 Speed Limits on County Roads, to be held on June 6, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2023-084**

**DRONE POLICY**

**PUBLIC WORKS**

Approve Resolution No. 2023-084, Adopting Kittitas County Department of Public Works Drone Policy.

**REQUEST TO APPROVE A RESOLUTION TO ENACT A MORATORIUM ON LAND USE DEVELOPMENT FOR ANY PARCEL IN THE ELK MEADOWS COMMUNITY THAT RELIES ON THE McELROY BRIDGE FOR ACCESS - ITEM REMOVED FROM THE AGENDA**

**REQUEST FOR QUALIFICATIONS**

**HAZARD MITIGATION PLAN**

**PUBLIC WORKS**

Approve a Request for Qualifications (RFQ) Hazard Mitigation Plan Update

Professional Services for Kittitas County, to be received until June 9, 2023, at 5:00 p.m. in the Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2023-081                      WA TRAFFIC SAFETY COMMISSION                      SHERIFF**

Approve Resolution No. 2023-081, Authorizing an Interlocal Agreement between the Washington Traffic Safety Commission and the Kittitas County Sheriff's Office, for the Drug Recognition Expert program overtime work from July 1, 2023, through June 30, 2025.

**RESOLUTION 2023-082                      COMPREHENSIVE MENTAL HEALTH                      SHERIFF**

Approve Resolution No. 2023-082, Amending a Professional Services Agreement between Comprehensive Mental Health (Comprehensive) and Kittitas County, Washington for the Addition of a Mental Health Case Manager at the Kittitas County Jail.

**AGREEMENT    AXON ENTERPRISE, INC.    SHERIFF**

Acknowledge an Agreement between AXON Enterprise, Inc and the Kittitas County Jail for the Replacement of Tasers.

**RESOLUTION 2023-085                      CITY OF CLE ELUM LEASE                      SHERIFF**

Approve Resolution No. 2023-085, Amending a Lease with the City of Cle Elum for the Temporary Relocation of the Kittitas County Sheriff's Office Search and Rescue Program.

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS - NONE**

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION**

At 10:27 a.m. Chairman Wright announced the Board would recess into an Executive Session for 10 minutes until 10:37 a.m. with Mark Cook, Public Works Director; Neil Caulkins, Chief Civil Prosecutor; and Arden Thomas, Water Resource Manager, regarding RCW 42.30.110(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Action was anticipated.

At 10:37 a.m. the Board reconvened out of Executive Session. Vice-

Chairman Wachsmith moved to approve and authorize the Chairman to sign a Purchase and Sale Agreement with Wester Rivers Conservancy. Commissioner Osiadacz seconded. Motion carried 3-0.

At 10:38 a.m. Chairman Wright announced the Board would recess into an Executive Session for 10 minutes until 10:48 a.m. with Dan Carlson, CDS Director; Clay Myers, Sheriff; and Neil Caulkins, Chief Civil Deputy, under RCW 42.30.110(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel regarding representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. There was no action anticipated.

At 10:48 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 10:48 a.m. Chairman Wright announced the Board would recess back into an Executive Session for 5 minutes, until 10:53 a.m. under RCW 42.30.110(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel regarding representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. There was no action anticipated.

At 10:53 a.m. the Board reconvened out of Executive Session. There was no action taken.


#### **ADJOURNMENT**

The meeting was concluded at 10:53 a.m.

**CLERK OF THE BOARD**

  
Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Cory Wright, Chairman